



## Proforma's

To avail of the facility for seat allotment based on category or category merit quota, candidates must submit all applicable documents. We have provided certain formats of proformas and candidature types here for the ready reference of the applicants.

### Proforma-I (For DSP-1, DSP -2, and DSP -3 candidates) (FOR SONS AND DAUGHTERS OF DEFENCE SERVICE PERSONNEL)

Outward No.: .....

Date: ...../ ...../ 20.....

#### CERTIFICATE

This is to certify that Shri./ Smt. .....

*(Full Name of the Employee with Rank of the employee)*

is/ has been a member of Armed forces of India. He/ She has put in ..... years of service in Indian Army/ Indian Navy/ Indian Air Force from ..... to ..... and is currently working/ retired from services on ...../ Permanently disabled since ...../ killed in action on .....

This certificate is issued for the purpose of his/ her son/ daughter .....'s admission to First/ Direct Second Year of Degree Programme in B.Tech./ B.Pharm./ Pharm. D./ B.Tech (Diploma & Degree)/ M.Tech/ B.Des./ M.Des./ MBA for the academic year 20..... - 20.....

(Signature)

Place:

Name and designation  
of the Authority not below the rank of  
Commandant or equivalent/ District  
Sainik Welfare officer

*Seal of the Office*

#### Note:

1. This certificate is **not** to be issued for the Civilian Staff working in the Indian Army/ Navy/ Air force.
2. For DSP-1 and DSP-2 candidates, above proforma is to be accompanied by attested copy of **Domicile certificate of parent who is in active service or ex-serviceman**.



## Proforma-II (For DSP-3 Candidates)

**(FOR SONS AND DAUGHTERS OF ACTIVE DEFENCE SERVICE PERSONNEL NOT DOMICILED IN MAHARASHTRA STATE)**

Outward No.: .....  
20.....

Date: ...../ ...../

### CERTIFICATE

This is to certify that Shri/ Smt. ..... is a member of  
(Full Name of the Employee with Rank of the employee)

Armed forces of India and is currently working in Indian Army/ Indian Navy/ Indian Air Force.

Shri/ Smt. ..... is transferred to ..... (Place of posting) in Maharashtra State vide transfer order No..... Dated..... He/ She has joined duty in Maharashtra on ..... (Date of Joining) and is currently working in the same post.

This certificate is issued for the purpose of his/ her son/ daughter .....'s admission to First/ Direct Second Year of Degree Programme in B.Tech./ B.Pharm./ Pharm. D./ B.Tech (Diploma & Degree)/ M.Tech/ B.Des./ M.Des./ MBA for the academic year 20..... - 20.....

Place:

(Signature)  
Name & Designation  
of the Head of the office

*Seal of the Office*

**Note:** This pro-forma is to be accompanied by attested copy of:

1. Transfer order.
2. Joining report.

This certificate is not to be issued for Civilian Staff working in the Indian Army/ Navy/ Air force.

### Proforma-III (For DSP-3 Candidates)

**(FOR SONS AND DAUGHTERS OF ACTIVE DEFENCE SERVICE PERSONNEL NOT DOMICILED IN MAHARASHTRA STATE BUT RETAINED THEIR FAMILY ACCOMMODATION)**

Outward No.: .....  
20.....

Date: ...../ ...../

### CERTIFICATE

This is to certify that Shri/ Smt. ..... is a member of  
(Full Name of the Employee with Rank of the employee)  
Armed forces of India and is currently working in Indian Army/ Indian Navy/ Indian Air Force.

Shri/ Smt. ..... is presently posted at .....  
(Place of posting)

His/ Her previous posting was at ..... in Maharashtra State.

He/ She has retained family accommodation in ..... in Maharashtra State  
on account of posting in non-family station/ for education purpose of son/ daughter.

This certificate is issued for the purpose of his/ her son/ daughter .....'s  
admission to First/ Direct Second Year of Degree Programme in First/ Direct Second  
Year of Degree Programme in B.Tech./ B.Pharm./ Pharm. D./ B.Tech (Diploma &  
Degree)/ M.Tech/ B.Des./ M.Des./ MBA for the academic year 20..... - 20.....

Place:

(Signature)  
Name & Designation  
of the Head of the office

*Seal of the Office*

**Note:** This certificate is not to be issued for civilian staff working in the Indian Army/ Navy/ Air force.



**Proforma-IV (For P-1, P-2, and P-3 Candidates)**  
**(FOR PERSONS WITH DISABILITY CANDIDATES)**

Certificate No.....

Date.....

Recent Photograph of  
the candidate showing  
the disability duly  
attested by the  
chairperson of the  
competent authority

**DISABILITY CERTIFICATE**

1. This is certified that Shri/ Smt./ Km..... son/ wife/ daughter of Shri ..... age..... sex..... identification mark (s)..... is suffering from permanent disability of following category:-

**A. Locomotors or cerebral palsy:** (Delete the category, whichever is not applicable)

(i)	BL-both legs affected but not arms.	(a) Impaired reach	(b) Weakness of grip
(ii)	BA-Both arms affected	(a) Impaired reach	(b) Weakness of grip
(iii)	BLA-Both legs and both arms affected	(a) Impaired reach	(b) Weakness of grip
(iv)	OL-One leg affected (right or left)	(a) Impaired reach	(b) Weakness of grip
(v)	OA-One arm affected	(a) Impaired reach	(b) Weakness of grip
(vi)	BH-Stiff back and hips (Cannot sit or stoop)		
(vii)	MW-Muscular weakness and limited physical endurance		

**B. Blindness or low vision:** (Delete the category, whichever is not applicable)

(i) B-Blind (ii) PB-Partially Blind

**C. Hearing impairment:** (Delete the category, whichever is not applicable)

(i) D-Deaf (ii) PD-Partially Deaf

2. This condition is progressive/ non-progressive/ likely to improve/ not likely to improve. Re-assessment of this case of not recommended/ is recommended after a period of .....years .....months\*.

3. Percentage of disability in his/ her ..... percent.

4. case is meeting the following physical requirements for discharge:

Sh./ Smt./ Kum..... discharge..... of his/ her duties.

(i)	F-can perform work by manipulating with fingers	Yes/ No
(ii)	PP-can perform work by pulling and pushing	Yes/ No
(iii)	L-can perform work by lifting	Yes/ No
(iv)	KC-can perform work by lifting	Yes/ No
(v)	B-can perform work by bending	Yes/ No
(vi)	S-can perform work by sitting	Yes/ No
(vii)	ST-can perform work by standing	Yes/ No
(viii)	W-can perform work by walking	Yes/ No
(ix)	SE-can perform work by seeing	Yes/ No
(x)	H-can perform work by hearing/ speaking	Yes/ No
(xi)	RW-can perform work by reading and writing	Yes/ No

(Dr.....)

Member, medical Board

(Dr.....)

Member, medical Board

(Dr.....)

Member, medical Board

Countersigned by the Medical

**Proforma -V (For Person with Disability Candidates)**  
**(P3 (LEARNING DISABILITY) CANDIDATES)**

Certificate No.....

Date.....

Recent  
Photograph  
of the  
candidate

**CERTIFICATE**

Name : .....

Age : .....

Date of Birth : .....

Date of Registration: ..... L.D. No.: .....

Father's Name : .....

Std.: ..... School Name: .....

Physical & Neurologic Assessment (Date: .....)

Psychologic Assessment (Date: .....)

WISC (R) Verbal IQ : .....

Performance IQ : .....

Global IQ : .....

Interpretation : .....

Educational Assessment (Date: ..... ) WRAT:

R: .....

S: .....

A: .....

Certified that:

1. The percentage of Challenged is not less than 40% and is **equal to .....%.**
2. The disability is permanent in nature.
3. The candidate is capable of carrying out all activities related to theory and practical works as applicable to degree course in Engineering/ Technology without any special concessions and exemptions.
4. This Certificate is issued as per the provisions given in the Person with Disability Act, 1995 and its amendments.

This certificate is issued for the purpose of his/ her admission to First/ Direct Second Year of Degree course in B.Tech./ B.Pharm./ Pharm. D./ B.Tech (Diploma & Degree)/ M.Tech/ B.Des./ M.Des./ MBA for the academic year 20..... - 20.....

Recommendations:

.....

*Seal of the Office*

(Name and Signature of Issuing Authority)

## Proforma-VI

**(FOR SONS AND DAUGHTERS OF DEFENCE/ PARAMILITARY FORCE/ I.A.S./ I.P.S./ I.F.S./ J & K POLICE OFFICIALS POSTED IN JAMMU/ KASHMIR TO COMBAT TERRORIST ACTIVITIES)**

Outward No.: .....  
20.....

Date: ...../ ...../

### CERTIFICATE

This is to certify that Shri/ Smt. ..... is an official belonging to Defence/ Paramilitary force/ I.A.S./ I.P.S./ I.F.S./ J & K Police presently posted and working at..... which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his/ her son/ daughter .....'s admission to First/ Direct Second Year of Degree Programme in First/ Direct Second Year of Degree Programme in B.Tech./ B.Pharm./ Pharm. D./ B.Tech (Diploma & Degree)/ M.Tech/ B.Des./ M.Des./ MBA for the academic year 20..... - 20.....

Place:

Head of the Office

*Seal of the Office*



## Proforma-VII

**(FOR JAMMU/ KASHMIR MIGRANT CANDIDATES)  
(MIGRANTS STAYING IN REFUGEE CAMPS)**

Outward No.: .....  
20.....

Date: ...../ .....

### CERTIFICATE

This is to certify that Mr./ Miss. ..... belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.

Ration card Number: .....

Name of the members on the ration card: .....

This certificate is issued for the purpose of his/ her admission to First/ Direct Second Year of Degree Programme in First/ Direct Second Year of Degree Programme in B.Tech./ B.Pharm./ Pharm. D./ B.Tech (Diploma & Degree)/ M.Tech/ B.Des./ M.Des./ MBA for the academic year 20..... - 20.....

Place:

Name & Signature of Head of the Office  
Migrant/ Refugee Camp



## Proforma-VIII (For refugees staying with relatives)

**(DISPLACED JAMMU/ KASHMIR CANDIDATES STAYING WITH RELATIVES/ FRIENDS IN INDIA OTHER THAN MIGRANT/ REFUGEE CAMP)**

Outward No.: .....  
20.....

Date: ...../ ...../

### CERTIFICATE

This is to certify that Mr./ Miss. ..... is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He/ She is staying with ..... since *(Name and complete address of the Person with whom the candidate is staying at present)* past ..... years.

This certificate is issued for the purpose of his/ her admission to First/ Direct Second Year of Degree Programme in First/ Direct Second Year of Degree Programme in Engineering and Technology-B.Tech./ M.Tech./ B.Tech.(Diploma+Degree)/ B.Pharm./ Pharm.D./ B.Des./ M.Des./ MBA for the academic year 20..... - 20.....

Place:

Name & Signature of District Collector

*Seal of the Office*



## Proforma-IX: Sponsorship Certificate format

Format of Certificate by the Employer/ Management for Sponsored Candidates on the firms/ organizations/ Company Letter Head

Ref. No.:

Date: / / 20

### TO WHOM SOEVER IT MAY CONCERN

This is to certify that *Mr./ Ms.* \_\_\_\_\_ is working in this firm/ organization as a \_\_\_\_\_ since \_\_\_\_\_ and he/ she has completed \_\_\_\_\_ **year[s]** of service in our organization as an employee. He/ she is permitted to study for the ***M.Tech./ M.Pharm.*** programme at ***Dr. Vishwanath Karad MIT-World Peace University, Pune.***

If he/ she is admitted to the said Programme/ University, he/ she will be permitted to attend the Programme as a full-time student during the working hours of the University till completion of his/ her programme.

Signature of Employer/ Management

Seal of the firm/ organization/ Institute



## Proforma-X (हमीपत्र)

मी/ माझा पाल्य, ..... (विद्यार्थ्याचे नाव) असे हमीपत्र देतो की, आम्हाला डॉ. विश्वनाथ कराड एम.आय.टी. विश्वशांती विद्यापीठ, पुणे या विद्यापीठात राखीव प्रवर्गाच्या कोट्यातून प्रवेश मिळण्यासाठी जात/ जमात वैधता पडताळणी प्रमाणपत्राची, नॉन क्रिमेलीअर प्रमाणपत्राची (Caste/ Trible Validity Certificate, Non-Creamy Layer Certificate) आवश्यकता आहे, तथापि जात/ जमात वैधता पडताळणी प्रमाणपत्राची, नॉन क्रिमेलीअर प्रमाणपत्राची (Caste/ Trible Validity Certificate, Non-Creamy Layer Certificate) सध्या आमच्याकडे उपलब्ध नाही, ते प्राप्त करण्यासाठी संबंधीत विभागाकडे अर्ज दाखल केलेला असून त्याची पावती सोबत जोडलेली आहे. जर मला/ माझ्या पाल्याला डॉ. विश्वनाथ कराड एमआयटी विश्वशांती विद्यापीठ, पुणे येथे प्रथम वर्ष/ येट द्वितीय वर्ष ..... या अभ्यासक्रमासाठी विद्यापीठाच्या प्रवेश प्रक्रियेमधून प्रवेश मिळाला तर जात/ जमात वैधता पडताळणी प्रमाणपत्र, नॉन क्रिमेलीअर प्रमाणपत्र (Caste/ Trible Validity Certificate, Non-Creamy Layer Certificate) आम्ही, प्रवेश झालेल्या डॉ. विश्वनाथ कराड एमआयटी-विश्वशांती विद्यापीठ, पुणे यांचेकडे प्रवेश झाल्या पासून एक महिन्याच्या आत म्हणजेच **दिनांक** ..... किंवा **येत्या ३० ऑगस्ट २०** ..... पूर्वी सादर करु.

जात/ जमात वैधता पडताळणी प्रमाणपत्र, नॉन क्रिमेलीअर प्रमाणपत्र (Caste/ Trible Validity Certificate, Non-Creamy Layer Certificate), वर निर्देशीत केलेल्या मुदतीत मिळविण्याची सर्वस्वी जबाबदारी माझी असेल, विद्यापीठाची नव्हे.

जात/ जमात वैधता पडताळणी प्रमाणपत्र, नॉन क्रिमेलीअर प्रमाणपत्र (Caste/ Trible Validity Certificate, Non-Creamy Layer Certificate), प्रवेश मिळालेल्या डॉ. विश्वनाथ कराड एमआयटी विश्वशांती विद्यापीठातील प्रवेश विभागात दिनांक **दिनांक** ..... किंवा **येत्या ३० ऑगस्ट २०** ..... पूर्वी सादर न केल्यास किंवा माझे प्रमाणपत्र कोणत्याही कारणास्तव मिळण्यास उशीर झाल्यास पर्यायाने ..... अभ्यासक्रमासाठी राखीव प्रवर्गाच्या कोट्यातून मिळालेला प्रवेश रद्दबातल झाल्यास त्याची जबाबदारी डॉ. विश्वनाथ कराड एमआयटी विश्वशांती विद्यापीठ, पुणे यांची नसून, सदर जबाबदारी सर्वस्वी आमची राहील.

विद्यार्थ्याची स्वाक्षरी : ..... दिनांक: .....

विद्यार्थ्याचे नाव : .....

जातीचा प्रवर्ग/ जातीचे नाव: .....

पालकाची स्वाक्षरी : ..... दिनांक: .....

पालकांचे नाव : .....



## Undertaking

### Format of undertaking for pending documents, and photocopies

I the undersigned, Ms./ Mr. ...., S/o or D/o. .... have taken admission for First Year/ Direct Second Year in .....(Programme Name)..... at Dr. Vishwanath Karad MIT World Peace University, Kothrud, Pune.

I/We hereby declare that, as per the University policies and norms, I/We are required to submit all necessary documents at the time of admission, self-registration, and/or eligibility verification. I/We have submitted the required documents; however, due to certain reasons, the following documents are pending for submission at this time:

Name of the Document	Due Date for Submission	Reason for non-submission

I/we agree that if we fail to submit the pending documents to the University within the specified date, my/ my wards admission shall remain provisional and will not be confirmed.

If any document or information is found incorrect at any stage, the University reserves the right to cancel my admission and take appropriate disciplinary action.

If any document found ineligible at any stage, I/We will have no objection to deduct admission fees as per the university norms.

Signature of the Applicant with date

Signature of Parent with date

Name: ..... Name: .....

Mobile: ..... Mobile: .....

**Important note:** As mentioned in the offer guide, the candidate who does not have any original certificate must submit the following undertaking.

**Process:**

1. Print undertaking
2. Fill-up information in undertaking
3. Signature on the undertaking
4. Upload the said undertaking at the time of self-registration.